

# Agenda

## The City of Frederick Mayor & Board of Aldermen Workshop

April 24, 2013  
3:00 PM  
City Hall Boardroom

Call to order & Pledge Allegiance

Approval of the March 13, 2013 Workshop Minutes

### Agenda topics

1. Discussion of a Proposed Annexation of 97.281 Acres Located Along the Western Boundary of the City, West and North of Kemp Lane, Collectively Known as the Caidlyn Properties. The Applicant is Requesting R8, Medium Density Zoning on the Properties – Gabrielle Dunn
2. Discussion of a Strategic Planning Resolution - Alderman Karen Young
3. Discussion of a Proposed Revision to the Policies & Procedures Handbook – Section Employment/Title Reemployment Procedures – Kathryn Nicolato
4. Aldermanic Comments

It is the policy of the Mayor and Board of Aldermen to permit public comment limited to five (5) minutes per person or ten (10) minutes per group. A sign up sheet is available prior to the meeting.

The City of Frederick is committed to the letter and spirit of the Americans with Disabilities Act. Individuals requiring special accommodations are requested to call prior to the meeting to make arrangements. Please call 301.600.1380.

This meeting will be broadcast live on cable television government channel 99.

# Agenda

## The City of Frederick Mayor & Board of Aldermen Workshop

**April 24, 2103  
3:00 PM  
City Hall Boardroom**

Mayor Randy McClement called the workshop meeting to order at 3:00 PM.

Mayor McClement led the Pledge of Allegiance.

Attendees: Mayor Randy McClement, Aldermen Karen Young, Michael O'Connor, Shelley Aloï, Carol Krimm, Kelly Russell, City Attorney Sandra Nickols

The March 13, 2103 Workshop minutes were approved with a motion by Alderman Krimm, second by Alderman Russell. The final vote was 4-0-1 with Alderman Young abstaining.

Mayor McClement provided comments on the success of the annual Arbor Day ceremony held this morning at Rock Creek School and complimented Tom Rippeon, City Arborist on the success of the event.

Alderman Kelly Russell launched the Green Team Initiative (GIT) entitled "Scoop the Poop" - Pledge sheets along with complimentary scoop bags are available at the Municipal Annex Building and City Hall for those that sign the pledge.

Dave Cotton from the Maryland Department of Planning attended the meeting today and held a dialogue with the Mayor and Board of Aldermen on annexations.

\* The April 24, 2013 Workshop meeting is available for viewing in its entirety via Granicus web streaming on The City of Frederick website, [www.cityoffrederick.com](http://www.cityoffrederick.com)

### Agenda topics

1. Discussion of a Proposed Annexation of 97.281 Acres Located Along the Western Boundary of the City, West and North of Kemp Lane, Collectively Known as the Caidlyn Properties. The Applicant is Requesting R8, Medium Density Zoning on the Properties

Discussion – Gabrielle Dunn led the continued discussion on the request for annexation of 97.281 acres of land located to the west and north of Kemp Lane collectively known as the Caidlyn Properties. This item was previously discussed at the March 13, 2103 Workshop.

Attorney Dave Severn spoke on behalf of Caidlyn LLC (Wayne Smith) and said his client would like to see this proposed annexation move forward to a public meeting for formal action.

Public Comment

None

Conclusion – Gabrielle Dunn will work with the Legal Department to develop the language for the Resolution regarding this proposed annexation. The Board of Aldermen will review the language once developed. This item will move to a Public Meeting for formal action.

2. Discussion of a Strategic Planning Resolution

Discussion – Alderman Karen Young led the discussion the regarding initiating the process of developing and ultimately adopting a strategic plan for The City of Frederick.

Dana French spoke at length on Aspire Frederick, a strategic planning process in The City of Frederick from the late 1990's.

Alderman Young suggest combining the visionaries and the implementers to achieve a collaboration to start the strategic planning process and use some of the format and information from Aspire Frederick.

Public Comment

Dana French

Alan Feinberg

Conclusion - Alderman Young recommended creating a resolution that would require the City elected officials to go through the Strategic Planning Process every five (5) years to address topics of interest and gather community input.

3. Discussion of a Proposed Revision to the Policies & Procedures Handbook – Section Employment/Title Reemployment Procedures

Discussion – This item will not be heard today due to time constraints.

4. Aldermanic Comments

No Aldermanic Comments

Mayor McClement reminded the public that the FY14 Budget Workshop will be held tonight at 7:00 PM in the Municipal Annex Building.

The meeting adjourned at 6:10 PM.

Respectfully submitted,

Susan Harding